

**FIRST 5 - PLACER  
CHILDREN & FAMILIES COMMISSION**  
11820 Enterprise Dr.  
Auburn, CA 95603

**Meeting Minutes, June 8, 2006**

Attendees – Commissioners & Staff:

**Catherine Goins**, Vice-Chair, Commissioner, Childhood Development  
**Bob McDonald**, Commissioner, Early Intervention  
**Jim Holmes**, Commissioner, Board of Supervisors, District #3  
**Richard J. Burton, M.D., M.P.H.**, Commissioner, Placer County Health Officer  
**Elaine Rowen, Ph.D.**, Commissioner, Early Education  
**Don Ferretti**, First 5 Director  
**Jo McCormack**, County Counsel

Commissioners & Staff Not in Attendance:

**Dr. Sandra Naylor-Goodwin**, Chair-Commissioner, Children's Behavioral Health  
**Kim Haswell**, Commissioner, Consumer  
**Nancy Baggett**, Staff Support, Administration  
**Bobbie Reagan**, Staff Support, Admin.

Public Attendees:

Dayle Edgerton, RN  
Melanie M. Cleary  
Francine Nunes

## **Call Meeting to Order**

Meeting called to order at 4:30 p.m.

### **I. Public Comment**

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action at this meeting on items not published on this agenda.

### **II. Approval of Minutes**

**Motion to approve the minutes from May 11, 2006` meeting.**

Rowen/Holmes Unanimous

### **III. Commission Action Items**

#### **1. Approval of Commission 06/07 Operating Budget**

##### **Action Requested**

Approve the Commission Operating budget for FY 06/07 in the amount of \$3,241,566

##### **Discussion:**

A brief explanation of each budget line item was provided.

Holmes/Burton Unanimous

#### **2. Request for Qualifications (RFQ) - Approval to Publicize**

Approve the Request for Qualifications be publicized to obtain an Evaluation and Report Preparation Consultant to assist the Commission in meeting local and State evaluation requirements.

##### **Discussion:**

Don reviewed the expectations of the consultant section by section. The modification suggested by Counsel was to strike all but the last sentence under "Independent Contractor." The sentence would now read "The Evaluation Consultant will be an independent contractor and not an agent, officer or employee of the First 5 Placer - Children and Families Commission or the County of Placer."

Commissioner Burton suggested that we add a statement to the effect that interested consultants will provide information about the actual outcome of the work that they reference in their application.

##### **Action Requested**

Approve the RFQ be publicized - with the modifications above.

Rowen/Burton Unanimous

#### **IV. Information Items:**

Commissioner reports on the First 5 California Conference

#### **V. Commissioner Reports:**

Commissioner Goins - We will soon be opening an early learning center at Kings Beach Elementary School

Commissioner Burton - He announced that the County Probation Department is developing an On-Line Service Inventory, and he will connect Don Ferretti and Steve Pecor, Chief Probation Officer, on this to see how the First 5 Network of Care for Kids may interface.

#### **VI. Advisory Committee Reports:**

- Community Collaborative of Tahoe/Truckee  
None
- Community Resource Committee (CRC)  
None
- Child Care Local Planning - Francine Nunes  
The Council will soon complete its Strategic Plan and a copy will be sent to the Commission. She also reported on the sessions she attended at the State First 5 Conference, and thanked the Commission for enabling her to attend. She also reported on the CARES program. The 05/06 program is winding down. There were 133 participants, which is fewer than last year. The highest level of stipend was paid to those who took nine units or more to advance their early childhood development knowledge. Two more years of funding is still available for the program.
- Placer Collaborative Network (PCN)  
None

#### **VII. Director's Report**

The Strategic Plan update activities are taking shape. Four of the Facilitator/Recorder Team members will lead community input meetings. A planning group identified eleven locations throughout the County to hold meetings. There will be a First 5 Partner contacted to act as a host at each site. As the schedule of times and locations is developed, they will be sent to the Commission so that Commissioners and CRC members can attend if possible.

At the end of the month there will be a meeting with the consultants hired by the County Community Clinic to help launch a Children's Health Initiative in Placer County. This would be a health insurance program for children 0-18. The consultant will present statistics to help get a picture of the needs. This data will assist us in understanding how many children are ineligible. First 5 will be looked to as a partner in assisting with the 0-5 population.

The recent requests for appointments to the Commission for Dayle Edgerton, RN, and Melanie Clary will be presented to the Board of Supervisors at the June 13<sup>th</sup> supervisor meeting. After approval from the Board there will be an orientation session held at the First 5 office for our two newest Commissioners on June 19<sup>th</sup>, 2006.

Don requested that the July Commission meeting not be held and the Commission concurred.

**Meeting Adjourned:** 6:15 pm